

## Town Clerk's Report 24<sup>th</sup> February 2016 to Policy & Resources Committee 1<sup>st</sup> March 2016

### 1. POLICY

**1.1 Community Governance Review (CGR)** – Wiltshire Council have indicated that their timetable is still seeking to make a decision by the end of July so that all changes can be undertaken for implementation on 1<sup>st</sup> April 2017 in time for the elections in May that year, although there has been no recommencement of the consultation process and nothing discussed at the Wiltshire Council meeting on 23<sup>rd</sup> February.

**1.2 Financial Regulations (AGENDA ITEM 15.b)** – Revised Financial Regulations are presented to the Committee for recommendation to Full Council for adoption on 15<sup>th</sup> March 2016. The changes are:

*B1.5 & B1.6 Addition to provide for the possibility of disciplinary action for staff and consequential issues for councillors in the event of breach of the Regulations*

*B5.5 Has been re-written to apply more generally than merely in respect of disclosable interests.*

*B10 Contracts; amended to incorporate the requirements of the Public Contracts Regulations 2015.*

#### **RECOMMENDATION:**

**That the Policy & Resources Committee recommends to Council that it adopts revised Financial Regulations at its meeting on Tuesday 15<sup>th</sup> March 2016.**

### 2. FINANCE

**2.1 Budget 2016/17** – Information from Wiltshire Council shows that the average Band D charge is £87.20 and the following for the ten largest (by Band D base) Local Councils in Wiltshire:

| <i>Local Council</i>  | <i>Council Tax Charge</i> | <i>Council Tax Base</i> | <i>Precept</i> |
|-----------------------|---------------------------|-------------------------|----------------|
| Salisbury             | £105.00                   | 14254.89                | £1,496,763     |
| Chippenham            | £156.60                   | 11783.15                | £1,845,241     |
| Trowbridge            | £139.64                   | 10671.89                | £1,490,222     |
| Warminster            | £87.17                    | 5934.66                 | £517,324       |
| Calne                 | £210.31                   | 5509.96                 | £1,158,799     |
| Westbury              | £101.38                   | 4796.05                 | £486,223       |
| Corsham               | £144.47                   | 4558.99                 | £658,637       |
| Melksham              | £95.09                    | 4543.35                 | £432,027       |
| Royal Wootton Bassett | £189.81                   | 4422.68                 | £839,468       |
| Devizes               | £143.04                   | 3890.29                 | £556,467       |

Other Local Councils in Wiltshire with a Charge above £80:

|                    |         |
|--------------------|---------|
| Malmesbury         | £189.59 |
| Cricklade          | £174.10 |
| Tidworth           | £121.33 |
| Bradford on Avon   | £118.89 |
| Wilton             | £114.84 |
| Purton             | £107.85 |
| Maiden Bradley     | £104.48 |
| Mere               | £102.87 |
| Ludgershall        | £94.08  |
| Box                | £92.31  |
| Urchfont           | £86.27  |
| Winterbourne Stoke | £85.42  |
| West Dean          | £80.50  |

All elements of the Council Tax Charge (Band D) for 2016/17 are:

|                    |          |        |
|--------------------|----------|--------|
| Wiltshire Council  | £1271.20 | +3.99% |
| Wiltshire Police   | £167.10  | +1.90% |
| Dorset & Wiltshire |          |        |
| Fire & Rescue      | £69.21   | +6.67% |
| Trowbridge Town    | £139.64  | +0.00% |

#### **2.2 Finance Summary; April - December 2015**

In total the budget net expenditure for the half year was £1089k. The actual net expenditure was £1126k which was (£37k) over budget.

**Museum** net expenditure came in (£1k) over budget. Magna Carta exhibition costs amounted to £3k which was matched by grant income. Museum project costs of £56k were funded from earmarked reserves.

**Leisure Services** net expenditure was (£36k) over budget of which Magna Carta net costs were (£21k). Income from coaching was (£11k) down, but overall income was £23k ahead of budget.

**Establishment** net expenditure was £17k under budget which was mainly due to salaries savings.

**Direct Services** total net expenditure was £20k under budget. TIC salary costs were over budget to cover long term sickness and the net costs for the Park were over budget, these were more than offset by savings on Longfield, CCTV, Repairs, Salaries, Grounds Maintenance and TIB income. Capital costs include a spring rider in the park, park lighting upgrade funded by Wiltshire Council and the FOTP and the refurbishment of the Christmas lights funded by the area board.

**The Civic Board** total net expenditure was (£38k) over budget with the increase in the level of events. The net cost of the civic building came in on budget with the increase in maintenance costs offset by utility savings. The net expenditure for the venue area was (£38k) over budget. Salaries were over budget by (£11k) and the contract catering included invoices relating to 2014-15 of (£2.6k). Purchases included the refurbishment of chairs (£2.6k).

**Earmarked Reserves** The summary shows the budget and actual comparisons along with the reserves summary and details for the year to date. The reserves summary shows the opening balance at 1<sup>st</sup> April '15, movements in and out of earmarked reserves and the closing balance at the 31<sup>st</sup> December '15. The earmarked reserves total balance has decreased from £118k to £82k which is mainly due to the Museum expansion project. The earmarked reserves closing balances are for the Museum project £46k, contribution balance for the Stallards changing room project £6k, Historic Buildings £2k, Cycle path £5k, Civic Building £15k, and Sports pitches £7k.

**2.3 Community Infrastructure Levy (CIL) (AGENDA ITEM 7)** – No receipts have been advised yet. Wiltshire Council is consulting on changes to the Regulation 123 list (of items to be funded by CIL) and changes to the Planning Obligations Supplementary Planning Document; which can be accessed via: <https://cms.wiltshire.gov.uk/ieDecisionDetails.aspx?Id=1099>

#### **RECOMMENDATION:**

**That Trowbridge Town Council supports the proposed changes to the Planning Obligations SPD and the Regulation 123 list of CIL funded infrastructure, in particular noting the retention and addition of specific items in the Trowbridge area.**

**2.4 Electronic Banking** – This is now progressively being implemented.

**2.5 Risk and Audit Panel** – Met on Tuesday 23<sup>rd</sup> February 2016 (copy attached).

### **3. PERSONNEL**

**3.1 Leavers** Tom North, Sports Coach (27<sup>th</sup> Jan '16)

**3.2 Starters** - none

**3.3 Job Evaluation** – South West Employers completed the Job Evaluation with a pay and grading structure in July. Once the future financial position of the council is clearer, following progress with the Community Governance Review, we will be in a position to implement the review. Most of the changes have been incorporated into the budget.

**3.4 Flexible Retirement Request** – To be considered as private and confidential (see separate report).

**3.5 Museum Staff Structure** – To be considered as private and confidential (see separate report).

### **4. SERVICES**

**4.1 MUSEUM & TOURISM** – The next committee meeting is 22<sup>nd</sup> March at 6:30pm

**4.1.1 Museum Project** – We have now received permission to start the Development Phase which will see completion of the statutory requirements such as planning permission and RIBA stage 2 for the architectural elements. Our full grant request was for £975,000 and we expect to make a round 2 submission in 2017, leading to a delivery/construction phase from 2018 to 2020. The remaining funding will come from additional grant income from other sources and the town council's ongoing contribution of £25,000 per annum which will fund borrowing of over £400,000

**4.2 LEISURE SERVICES** - The next committee meeting is 22<sup>nd</sup> March at 7pm.

**4.2.1 Sports Pitches Project** – We are progressing negotiations on the purchase of additional land at Devizes Road now that further S106 funding has been received by Wiltshire Council.

**4.3 DIRECT SERVICES** – The committee next meets on 24<sup>th</sup> May.

**4.3.1 Civic Centre** – The Civic Board next meets on 12<sup>th</sup> May 2016.

**4.3.2 Town Park** – We are developing a Management Plan to identify maintenance priorities and opportunities for improvements, in conjunction with the Friends of Trowbridge Park and others.

**4.3.3 St George's Works** – We are awaiting detailed proposals from the agents for the alternative access into the area from the post office yard access road, which will also provide a better access route for construction vehicles to the St George's Works redevelopment site.

**4.3.4 CCTV** – Now fully operational following repairs.

## **5. MARKETING & EVENTS**

**5.1 Calendar of Events** (please see attached at the end of the report).

**5.2 Website** – The Town Council web-site [www.trowbridge.gov.uk](http://www.trowbridge.gov.uk) provides information about all council activities and services as well as links to other Trowbridge web-sites. Our other web-sites are: [www.trowbridgecivic.co.uk](http://www.trowbridgecivic.co.uk) for information about the Civic Centre, events and activities & [www.trowbridgemuseum.co.uk](http://www.trowbridgemuseum.co.uk) for the Museum.

**5.3 Magazine** – Our marketing partners RACS are compiling the next edition for distribution in March/April. Future editions will cover July/August/September and October/November/December.

## **6. TOWN DEVELOPMENT** – Committee meets on 8<sup>th</sup> & 29<sup>th</sup> March and 19<sup>th</sup> April.

### **6.1 Town Centre Developments**

**St Stephen's Place** - [//ststephensplacetrowbridge.co.uk/](http://ststephensplacetrowbridge.co.uk/) There is one remaining unit to let.

**Cradle Bridge** - [mrmultd.co.uk/index.php/projects/cradle-bridge-retail-and-leisure-development](http://mrmultd.co.uk/index.php/projects/cradle-bridge-retail-and-leisure-development)  
M&S Food, Toby Carvery, parking for 150, two retail units and footbridge under construction.

**Bowers** – Morrisons are in discussion with alternative developers including residential.

**County Hall East** – Demolition work has now commenced on the site in Bythesea Road.

**6.2 Housing** – The following major sites are under development with houses for sale.

**H9 Southview Park** [wainhomes.net/developments/Southview+Park+-+Trowbridge/](http://wainhomes.net/developments/Southview+Park+-+Trowbridge/)

**H11 Castle Mead** [persimmonhomes.com/castle-mead-2206](http://persimmonhomes.com/castle-mead-2206) Eastern extension application due soon. Met recently to discuss likely residential application for employment site.

**H8c The Pastures** [abbeynewhomes.co.uk/PASTURES%20Trowbridge/home.html](http://abbeynewhomes.co.uk/PASTURES%20Trowbridge/home.html)

**Baron's Park, Green Lane** [greensquarehomes.com/baronspark/index.htm](http://greensquarehomes.com/baronspark/index.htm)

**Ashton Park** Mainly in West Ashton and North Bradley parishes, an outline application [15/04736/OUT](http://15/04736/OUT) for 2,500 houses, employment, 2x local centres, 2x primary schools, secondary school, ecological visitor facility, open space and A350 West Ashton and Yarnbrook improvement is being assessed. The Town Council responded with particular issues relating to cycle and pedestrian routes. An application for 120 homes on a small area of the strategic site off Drynham Lane (East of railway) by Wain Homes has been refused and an appeal submitted.

**Hilperton Gap** Framptons undertook a public exhibition at Fieldways on 16<sup>th</sup> February relating to a 210 house application submitted for land in the west of the Gap access off Elizabeth Way.

**Former District Council Offices, Bradley Road** – now for sale.

[www.rightmove.co.uk/property-for-sale/property-52305502.html;jsessionid=F5B960418BC80FD348A95015BB92576A](http://www.rightmove.co.uk/property-for-sale/property-52305502.html;jsessionid=F5B960418BC80FD348A95015BB92576A)

## 6.3 Wiltshire Local Development Framework

**6.3.1 Housing Site Allocations Plan** – The process will recommence and include a full public consultation by Wiltshire Council in 2016. The Town Clerk has held meetings with the proposers of the Elm Grove Farm site off Drynham Lane and Persimmon (see above).

## 6.4 Bus Services

**6.4.1 Hopper (AGENDA ITEM 8)** – The Town Council received a response from the Wiltshire Clinical Commissioning Group which has been circulated, explaining that they withdrew funding from the Hopper when the Non-Emergency Patient Transport service (NEPT) was introduced in 2007. Contact has been made with a number of the town councils in the area served by the Hopper and also with Melksham Without and Hilperton parish councils who expressed an interest in being involved. Wiltshire Council has now confirmed that it is to cease funding and operating the service and appears unwilling to coordinate a service with funding from town and parish councils. Councils expressed concern at the viability of coordinating a service where not all local councils were willing to make a contribution.

**RECOMMENDATION: That without Wiltshire Council or an operator willing to coordinate the provision of a service, the town council is not able to offer a viable and sustainable solution and that all efforts should therefore be centred on promoting information about alternative transport options to the RUH.**

**6.4.2 Bus Service Review – (AGENDA ITEM 9)** Wiltshire Council is currently consulting on potential changes in order to make savings against a current £5.1million per annum subsidy.

**Inter-urban** (£788,000) - the Trowbridge X34/60 and 49 services have the lowest level of subsidy per passenger (51p) compared to similar services in Wiltshire (average £1.63).

**Daytime Town** (£1million) – the Trowbridge 65/66/67/68 services have the lowest level of subsidy per passenger (49p) compared to similar services in Wiltshire (range; £1.29 to £6.43).

**Daytime Rural** – These cost over £2.46 million in annual subsidy, some over £5 per passenger.

**Sunday** (£165,000) – the Trowbridge 265 is the most expensive (£3.25 per passenger journey)

**Evening** (£639,000) – the Trowbridge 265 is one of the more expensive (£4.16 per passenger journey). Most people in Trowbridge would have reasonable access to alternative train services.

Bus Users UK are holding an open consultation event in Fore Street on Thursday 17<sup>th</sup> March between 10:30 and 13:30. Other campaigners are proposing that a new government initiative to introduce area franchising for bus services should be considered <http://option247.uk>.

### **RECOMMENDATION:**

**That the Town Council recognises the financial pressures that Wiltshire Council is under and responds to Wiltshire Council noting that;**

**(a) the Daytime Town Bus Services operating in Trowbridge have the lowest level of subsidy per passenger journey of £0.49 and have the highest number of passenger journeys, when compared to other subsidised Daytime Town Bus Services, for which the average subsidy per passenger journey is £1.55 and that therefore they should be retained,**

**(b) the Daytime Interurban Bus Services serving Trowbridge, the X34/60 and the 49 have the lowest subsidy per passenger journey of £0.51 when compared to other subsidise Daytime Interurban Bus Services for which the average subsidy per passenger journey is £1.63 and that therefore they should be retained,**

**(c) other services, which require a significantly higher level of subsidy per passenger journey are the ones which should be reduced or withdrawn.**

**6.5 Business Improvement District** – Workshops to present the BID to town centre were held in January and February. This is the start of the official BID campaign, which is due to go to ballot in May/June and if successful would then commence later in the year. Each business will be provided with clear information setting out how much they would pay and what the BID would pay for and invest in. The ballot will be conducted by the Electoral Reform Society. Whilst there have been



some criticisms of the legislative framework within which the BID is established and the communication methods used by the consultants Mosaic, it is clear that the majority believe a BID for Trowbridge will be good for the town and has the opportunity to contribute to the ongoing change and enhancement programme. It is imperative that the right structure for BID governance is established which allows the business community to work in partnership with existing organisations, including the Town Council.

**6.6 Community Rail Line: TransWilts (AGENDA ITEM 10)** – It is proposed to designate the TransWilts Line (Swindon to Westbury services) as a community rail service. This is in line with the Department for Transport’s [Community rail development strategy](#) which offers ‘new life for local lines’, through a community driven approach. Designation aims to improve the financial performance, value for money and social value of community railways to help make sure of their long term future. TransWilts support this proposal.  
[www.gov.uk/government/consultations/transwilts-line-community-rail-designation](http://www.gov.uk/government/consultations/transwilts-line-community-rail-designation)

**RECOMMENDATION:**

**That Trowbridge Town Council fully supports the proposal to designate the TransWilts Line a Community Rail Line.**

**7. TROWBRIDGE PARTNERSHIPS**

**7.1 Transforming Trowbridge** – [transformingtrowbridge.org.uk](http://transformingtrowbridge.org.uk) Transforming Trowbridge has obtained funding support from a number of local businesses as well as Wiltshire Council and the Town Council and is now progressing to establish a new web-site to promote developments taking place in and around the town and promote Trowbridge as a location for businesses looking to invest. The Director is Jeff Ligo.

**7.2 Trowbridge Community Area Future (TCAF)** <http://tcafuture.wordpress.com/> Lindsey Millen and Julie Baptista are the TCAF officers. They are now working closely with the Area Board, Community Area Manager, Youth Services and the Town Council to address priorities identified in the Joint Strategic Assessment and in particular in localities in the 10% (Studley Green) and 20% (Seymour/Adcroft and Longfield) most deprived communities nationally. The Town Council’s grant will be released to TCAF this year.

**7.3 Trowbridge in Bloom (AGENDA ITEM 11)** – The following was reported to the last meeting of the Policy & Resources Committee, held on 12<sup>th</sup> January 2016.

**Trowbridge In Bloom** has been facilitated by TCAF during 2015, with grant support from the Town Council. Following discussions with members of the TiB committee we are recommending that we make a direct cash grant to the TiB committee in 2016/2017 to support their activities in addition to providing meeting room space, printing facilities and a contribution towards holding the Awards Evening at the Civic Centre. The cash grant would be used by the TiB committee to support the work of other groups related to horticultural excellence and environmental improvement in the town as well as to support their own costs.

**RECOMMENDATION: That the town council provides funding of £4,000 from the budget in 2016/2017 to Trowbridge In Bloom to support their independent administration and to provided them with the resources to offer grants to partner organisations which offer horticultural excellence and environmental improvement in Trowbridge.**

Following discussion, the meeting concluded as follows:

**RESOLVED: That the town council provides up to £4,000 of funding from the budget in 2016/2017 to Trowbridge In Bloom to support their independent administration and to provide them with the resources to offer grants to partner organisations which offer horticultural excellence and environmental improvement in Trowbridge, subject to additional detailed cost information being considered at the Policy & Resources committee meeting on 1st March 2016.**



TiB has long been established as a partnership between the town council and other interested groups, historically with town council officers taking the leading role in administering the partnership and the events and activities undertaken by TiB. For many years this officer support came from a mixture of administrative staff and managers and has included the Town Development Manager, the Office Manager, the Council Secretary and Admin Assistants. It is estimated that at least 10 hours per week have regularly been dedicated to administering TiB in past years, at a cost of around £7,000 per annum.

In 2015-16 the town council agreed to transfer responsibility for administering TiB to Trowbridge Community Area Future (TCAF) as part of a package of support for TCAF and with a view to TiB becoming independent in the future. This was achieved through a £4,000 grant to TCAF. In addition during 2015 the town council has provided grant support to The Big Community Grow and to Trowbridge Horticultural Society totalling £1,500.

Officers have discussed the situation with the Chair and Vice-chair of TiB and reached agreement that TiB will become administratively independent with a cash grant in 2016 of £4,000 in addition to support for printing and room hire at the Civic Centre including for the annual awards evening. They will utilise the grant both to support their administrative costs and also to provide grant support to organisations which are part of the TiB partnership and provide environmental improvement and horticultural excellence for the community of Trowbridge. Officers of the Direct Services Department will continue to attend TiB meetings as required.

This independent administration option with a cash grant represents a saving to the town council's budget compared to other options which have been considered;

1. Leaving TiB admin support with TCAF, estimated cost £5,500
2. Employing our own officer to support TiB £9,000

TiB undertakes excellent work within the community bringing together our own allotment tenants, businesses, Biss Meadows and others to improve the environment, ensuring places are kept clean and tidy, improving opportunities for nature and wildlife and bringing horticultural excellence to the town in partnership with our own floral displays. This has helped the town to win two gold awards in the South West in Bloom competition in recent years. In addition we have won many 'It's Your Neighbourhood' awards from SWiB as a result of the hard work of TiB members across the whole community, backed up by their own Open Gardens and annual awards programmes.

In future we hope to work with the Business Improvement District to enhance further the floral displays in the town centre including the hanging baskets, which individual businesses pay for and also with the Wiltshire Wildlife Trust who are seeking to establish a facility in the Ashton Park development linking to Biss Woods and Green Lane Woods.

#### **RECOMMENDATION:**

**That having considered the additional information provided, the town council provides funding of £4,000 from the budget in 2016/2017 to Trowbridge In Bloom to support their independent administration and to provide them with the resources to offer grants to partner**

**organisations which offer horticultural excellence and environmental improvement in Trowbridge.**

**7.4 BA14 Culture** – The cultural coordinating group continues to meet with representation from Trowbridge Museum.

**7.5 Chamber of Commerce** – Emma Roberts is President of the Trowbridge Chamber.

**7.6 Cockhill Solar Farm Community Fund** – The Council appointed councillors Andrews, Brice and Fuller to advise Wiltshire Community Foundation on the distribution of grants.

**7.7 Trowbridge Talking News** – The TIC provides a drop off point for their services. They now also have a website: [www.trowbridgetalkingnews.org.uk](http://www.trowbridgetalkingnews.org.uk)

**7.8 ‘The Old Cottages’, Newtown (AGENDA ITEM 12)** – The committee is asked to consider whether the Town Council should make an application on behalf of Newtown Resident’s Association for the conversion and extension of the Old Cottages, Newtown in order to obtain a reduction in the planning fees.

**RECOMMENDATION:**

**That in order to assist Newtown Resident’s Association the Town Council should submit a planning application to obtain a reduced application fee, for the conversion of the Old Cottages, Newtown.**

## **8. WILTSHIRE**

**8.1 Wiltshire Council** - The parish newsletter is now published weekly and is circulated to members. [www.wiltshire.gov.uk/council/parishnewsletterhome.htm](http://www.wiltshire.gov.uk/council/parishnewsletterhome.htm)

**8.1.1 Area Board** – The next meeting is on MONDAY 14<sup>th</sup> March at County Hall. The Community Area Web Site is at [www.trowbridge.ourcommunitymatters.org.uk](http://www.trowbridge.ourcommunitymatters.org.uk) The Community Engagement Manager for Trowbridge is Mary Cullen.

**8.1.2 Community Area Transport Group (CATG)** – Met on Monday 14<sup>th</sup> December  
**20mph Zones, College Estate** - The Town Council has committed a contribution of £1,250, subject to a decision from Selwood Housing to make a contribution in 2016/17.

**Cycle Path, Wingfield Rd** - The Town Council has agreed to provide £5,000 towards implementation of a cycle path between John of Gaunt and Lambrok Road along the south side of Wingfield Road, with the majority of funding coming from Wiltshire Council’s major project fund.

**Dropped Kerb, Green Lane** – The Town Council has committed £1,000 to match fund this.

**Waiting Restrictions** - The Town Development Committee prioritised all requests including Residents Parking Zones into a top ten list which is now being progressed by CATG/Highways Network Management, with the addition of Baydon Close.

**Freight Management** – As it appears that no further weight restrictions or other freight management changes are being considered automatically following the opening of the Hilperton Relief Road (Elizabeth Way) and the introduction of two way traffic to Hill Street/Upper Broad Street/Conigre is some time off the CATG in considering a number of potential locations in the community area has prioritised the following two: Seymour Road and The Down/Islington.

**8.1.3 Local Youth Network** – Sarah Holland, Wiltshire Council’s Youth Network Officer has been working with groups to identify service gaps and the LYN Management Group is recommending approval for a number grant application including ones from Active Trowbridge and the Skatepark group supported by TCAF to the March Area Board.

**8.1.4 Trowbridge Area Wellbeing Centre (Campus)** – The Working Group is progressing discussions on options and timetable.

**8.1.5 Market Towns Network** – Next Meeting due in April/May.

**8.1.6 Asset & Service Delegation** – Discussions are on hold as far as Wiltshire Council is concerned until progress with the package for Salisbury has been concluded and as far as the town

council is concerned until a positive decision on the Community Governance Review is reached. We have expressed a wish to consider the potential transfer of car-parking, recreation grounds, open spaces, children's play areas and bus shelters. With a positive boundary review decision we would be able to take on management of assets and services and invest in these services.

**8.1.7 Waste collection contract** – Wiltshire Council has awarded Hills Waste Solutions the waste and recycling collection contract for from 1 August 2017. They will continue to run all Household Recycling Centres. All household, garden waste and recyclables will be managed by one contractor. Black boxes will be used solely for glass and blue lidded bins will take all other recyclables including a wider selection of plastics. The new contracts will run for 8 years with the option to extend for a further period of 8 years.

**8.1.8 Highways contract** – Wiltshire Council awarded the highways maintenance contract from April 2016 to Ringway Infrastructure Services Limited. (Which ran the contract between 1999 and 2013). The contract, worth £15m per year, includes maintenance of roads, street lights and pavements, clearing drains, gritting roads and emergency repairs. It runs for 5 years, with a possible extension of a further 2 years. The contract with Balfour Beatty Living Places will be terminated early by mutual agreement.

**8.2 Police and Community Safety** – Inspector James Brain reports regularly to Full Council.

**8.2.1 Public Spaces Protection Order (PSPO) (AGENDA ITEM 13)** – Wiltshire Council has worked with the Town Council and other partners to develop a proposal for a PSPO to be implemented to cover a variety of anti-social activities across the town; prohibition of urinating and defecating in public and also limitations on consumption of alcohol in public (including the park and recreation grounds). The proposal is that the restrictions should apply to the area covered by the current DPPO with the addition of Studley Green. The alcohol restrictions will include no-alcohol consumption in public places between 9pm and midnight and midnight and noon each day and retain powers for the police to limit alcohol consumption likely to result in anti-social behaviour between the hours of noon and 9pm each day.

**RECOMMENDATION:**

**That Trowbridge Town Council supports the Public Spaces Protection Order for Trowbridge proposed by Wiltshire Council.**

**8.3 Wiltshire Fire & Rescue** – Further information is available in their QM magazine and [www.wiltshirefire.gov.uk/qm](http://www.wiltshirefire.gov.uk/qm) . Merger with Dorset commences on 1<sup>st</sup> April 2016, however the Call Centre remains at Potterne House.

**8.4 Health Services** – No information on likely construction of the new Bradcroft surgery.

**8.5 Wiltshire Association of Local Councils (WALC)** – Newsletters are regularly circulated or available on their website [www.wiltshire-alc.org.uk](http://www.wiltshire-alc.org.uk)

## **9. CIVIC & DEMOCRATIC ACTIVITIES**

**9.1 Council Meeting Dates.** Council and committee meetings for the next few months are:

|                                |                         |
|--------------------------------|-------------------------|
| Tuesday 1 <sup>st</sup> March  | Policy & Resources      |
| Tuesday 8 <sup>th</sup> March  | Town Development        |
| Tuesday 15 <sup>th</sup> March | Full Council            |
| Tuesday 22 <sup>nd</sup> March | Museum & Tourism (6:30) |
| Tuesday 22 <sup>nd</sup> March | Leisure Services        |
| Tuesday 29 <sup>th</sup> March | Town Development        |
| Tuesday 5 <sup>th</sup> April  | NO MEETING              |



|                                |   |
|--------------------------------|---|
| Tuesday 12 <sup>th</sup> April | Annual Town Meeting (6:30) and Town Gathering |
| Tuesday 19 <sup>th</sup> April | Town Development                              |
| Tuesday 26 <sup>th</sup> April | NO MEETING                                    |
| Tuesday 3 <sup>rd</sup> May    | Policy & Resources                            |

## **9.2 Dates for your 2016 diary:**

Trowbridge Civic Dinner – Saturday 5<sup>th</sup> March

Raising the Commonwealth Flag Ceremony – Monday 14<sup>th</sup> March at 10am

Annual Town Meeting and Town Gathering – Tuesday 12<sup>th</sup> April

HM The Queen’s 90<sup>th</sup> Birthday Celebrations – Sat 14 May in conjunction with Lions May Day Fayre on Fore Street (10 - 4). We will place tables and chairs out in park for visitors to use as picnic tables – report in Wiltshire Times and on website inviting all to Park to celebrate Queen’s 90<sup>th</sup> Birthday Celebrations – “Street Party in the Park”(11 - 3). Signage between 2 activities.

Trowbridge Civic Service – Sunday 17<sup>th</sup> July

Trowbridge In Bloom Awards evening - Thursday 22<sup>nd</sup> September subject to date of SWIB Awards Remembrance Sunday –13<sup>th</sup> November 2016.

**9.3 Civic Award 2016** – The award will be presented at the Civic Dinner on Saturday 5<sup>th</sup> March.

## **9.4 Twinning**

**9.4.1 Leer/Germany** – Members of the new Partnerschaft Verein, including Chairman Mr Dirk Schenzer, together with Cllr Hauke Sattler, Deputy Mayor of Stadt Leer and two representatives of Hospice Leer will be visiting Trowbridge from Friday 4<sup>th</sup> March until Monday 7<sup>th</sup> March and participating in the Civic Dinner. A new Twinning Charter will be presented for signature between the two twinning associations. Representatives of the Leer Hospice will meet officers and the team of Dorothy House Hospice Care during their visit to initiate a link between the two hospices, which includes a tour of Dorothy House at Winsley.

The Trowbridge/Leer Twinning Association AGM is to be held on Friday 18<sup>th</sup> March 2016 at 7pm.

**9.4.2 Charenton/France** –The French twinning members are planning a visit to Trowbridge from 5 - 8 May 2016.

**Lance Allan, Town Clerk**  
Trowbridge Town Council,  
The Civic Centre,  
St Stephen’s Place,  
TROWBRIDGE,  
Wilts,  
BA14 8AH

01225 765072  
[info@trowbridge.gov.uk](mailto:info@trowbridge.gov.uk)  
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[www.trowbridgecivic.co.uk](http://www.trowbridgecivic.co.uk)  
[www.trowbridgemuseum.co.uk](http://www.trowbridgemuseum.co.uk)



*For further details, please click on links where applicable, or visit [www.trowbridge.gov.uk](http://www.trowbridge.gov.uk)*

## **MARCH**

1 (until 2 April)  
2, 9, 16, 23, 30  
4-6

[‘Wiltshire in 100 Objects’](#)  
[Weekly Street Market](#)  
[‘Clean For The Queen’](#)

Museum  
Fore Street  
TBC



|                              |   |                      |
|------------------------------|---|----------------------|
| 5                            | <a href="#">Mayor's Civic Dinner &amp; Dance</a>    | Civic Centre         |
| 7, 9, 14, 16, 21, 23, 28, 30 | <a href="#">Zumba Fitness &amp; Shapes Slimming</a> | Civic Centre         |
| 7, 21                        | <a href="#">Ginger Jive</a>                         | Civic Centre         |
| 10                           | Lacrosse Tournament (TBC)                           | Trowbridge Park      |
| 14                           | <a href="#">Raising of the Commonwealth Flag</a>    | Civic Centre         |
| 17-19                        | <a href="#">Morphew School of Dance Show</a>        | Civic Centre         |
| 20                           | <a href="#">The Trowbridge Mile</a>                 | Trowbridge Park      |
| 25 (until 9 April)           | Jennings' Fairground                                | Trowbridge Park      |
| 26                           | <a href="#">Easter Egg Hunt</a>                     | Museum               |
| 29-1 April                   | <a href="#">Active Trowbridge Fun Days</a>          | Paxcroft School      |
| 29-1 April                   | <a href="#">Active Trowbridge Soccer School</a>     | John of Gaunt School |
| 30                           | <a href="#">Blood Donor Sessions</a>                | Civic Centre         |
| 31                           | <a href="#">'Build a Bug-Hotel'</a>                 | Museum               |

## APRIL

|                              |   |                      |
|------------------------------|---|----------------------|
| 1, 2                         | <a href="#">'Wiltshire in 100 Objects'</a>                    | Museum               |
| 1                            | <a href="#">'April Fool Joke Books'</a>                       | Museum               |
| 4, 6, 11, 13, 18, 20, 25, 27 | <a href="#">Zumba Fitness &amp; Shapes Slimming</a>           | Civic Centre         |
| 4-8                          | <a href="#">Active Trowbridge Fun Days</a>                    | Paxcroft School      |
| 4-8                          | <a href="#">Active Trowbridge Soccer School</a>               | John of Gaunt School |
| 4-7                          | <a href="#">Alice In Wonderland</a>                           | Civic Centre         |
| 6, 13, 20, 27                | <a href="#">Weekly Street Market</a>                          | Fore Street          |
| 7                            | <a href="#">'Sunny Sunflowers'</a>                            | Sensory Garden       |
| 11, 18, 25                   | <a href="#">Ginger Jive</a>                                   | Civic Centre         |
| 12                           | <a href="#">Annual Town Meeting &amp; Gathering</a>           | Civic Centre         |
| 13, 27                       | <a href="#">Blood Donor Sessions</a>                          | Civic Centre         |
| 15                           | <a href="#">Jethro</a>  | Civic Centre         |
| 23                           | <a href="#">Cow Parsley presents Back To Tac</a>              | Civic Centre         |
| 30 (until 29 October)        | <a href="#">'Re-Imagined': Paintings by Patrick Hallissey</a> | Museum               |

## MAY

|                                 |   |                      |
|---------------------------------|---|----------------------|
| 1 (until 29 October)            | <a href="#">'Re-Imagined': Paintings by Patrick Hallissey</a> | Museum               |
| 2, 4, 9, 11, 16, 18, 23, 25, 30 | <a href="#">Zumba Fitness &amp; Shapes Slimming</a>           | Civic Centre         |
| 4, 11, 18, 25                   | <a href="#">Weekly Street Market</a>                          | Fore Street          |
| 9, 16                           | <a href="#">Ginger Jive</a>                                   | Civic Centre         |
| 11                              | <a href="#">The Fureys</a>                                    | Civic Centre         |
| 12-15                           | HM The Queen's 90 <sup>th</sup> Birthday Celebrations         | Trowbridge Park      |
| 14                              | Lions' May Fayre  | Fore Street          |
| 17, 31                          | <a href="#">Blood Donor Sessions</a>                          | Civic Centre         |
| 20                              | <a href="#">A Night of Dirty Dancing</a>                      | Civic Centre         |
| 21                              | <a href="#">Alzheimer's Support Fundraiser</a>                | Trowbridge Park      |
| 31                              | <a href="#">Active Trowbridge Fun Days</a>                    | Southwick School     |
| 31                              | <a href="#">Active Trowbridge Soccer School</a>               | John of Gaunt School |

## JUNE

|                                 |   |                      |
|---------------------------------|---|----------------------|
| 1 (until 29 October)            | <a href="#">'Re-Imagined': Paintings by Patrick Hallissey</a> | Museum               |
| 1-3                             | <a href="#">Active Trowbridge Fun Days</a>                    | Southwick School     |
| 1-3                             | <a href="#">Active Trowbridge Soccer School</a>               | John of Gaunt School |
| 1, 6, 8, 13, 15, 20, 22, 27, 29 | <a href="#">Zumba Fitness &amp; Shapes Slimming</a>           | Civic Centre         |
| 1, 8, 15, 22, 29                | <a href="#">Weekly Street Market</a>                          | Fore Street          |
| 6, 13, 20, 27                   | <a href="#">Ginger Jive</a>                                   | Civic Centre         |
| 10                              | <a href="#">The Magic of Motown</a>                           | Civic Centre         |

|                   |  |                 |
|-------------------|--|-----------------|
| 15                | <a href="#">Blood Donor Sessions</a>                 | Civic Centre    |
| 24                | <a href="#">Buddy Holly's Winter Dance Party</a>     | Civic Centre    |
| 25 & 26           | <a href="#">Armed Forces &amp; Veterans' Weekend</a> | Trowbridge Park |
| 30 (until 3 July) | <a href="#">Animal-Free Circus</a>                   | Trowbridge Park |

## JULY

|                              |   |                   |
|------------------------------|---|-------------------|
| 1 (until 29 October)         | <a href="#">'Re-Imagined': Paintings by Patrick Hallissey</a> | Museum            |
| 4, 6, 11, 13, 18, 20, 25, 27 | <a href="#">Zumba Fitness &amp; Shapes Slimming</a>           | Civic Centre      |
| 4, 11, 18, 25                | <a href="#">Ginger Jive</a>                                   | Civic Centre      |
| 6, 13, 20, 27                | <a href="#">Weekly Street Market</a>                          | Fore Street       |
| 9                            | <a href="#">Sci-Fi Southwest 2</a>                            | Civic Centre      |
| 15                           | <a href="#">Summer Dreaming</a>                               | Civic Centre      |
| 16                           | <a href="#">Active Trowbridge Play Day</a>                    | Trowbridge Park   |
| 17                           | Mayor's Civic Service   | St. James' Church |
| 20                           | <a href="#">Blood Donor Sessions</a>                          | Civic Centre      |
| 23                           | <a href="#">The Bon Jovi Experience</a>                       | Civic Centre      |
| 25 until August 26*          | <a href="#">Active Trowbridge Fun Days</a>                    | Venue TBC         |
| 25 until August 26*          | <a href="#">Active Trowbridge Soccer School</a>               | Venue TBC         |
| 29/30                        | <a href="#">Active Trowbridge Sports Roadshow</a>             | Trowbridge Park   |

\* Monday to Friday only

## AUGUST

|                                 |   |                 |
|---------------------------------|---|-----------------|
| 1, 8, 15, 22, 29                | <a href="#">Ginger Jive</a>                         | Civic Centre    |
| 1, 3, 8, 10, 15, 17, 22, 24, 31 | <a href="#">Zumba Fitness &amp; Shapes Slimming</a> | Civic Centre    |
| 5/6, 12/13, 19/20, 26/27        | <a href="#">Active Trowbridge Sports Roadshow</a>   | Trowbridge Park |
| 11, 17                          | <a href="#">Blood Donor Sessions</a>                | Civic Centre    |
| 21                              | <a href="#">Carnival Soap Box Derby</a>             | Castle Street   |
| 24-29                           | Jennings' Fairground                                | Trowbridge Park |

## SEPTEMBER

|                              |   |                 |
|------------------------------|---|-----------------|
| 3                            | <a href="#">Medieval Market</a>                     | Fore Street     |
| 5, 12, 19, 26                | <a href="#">Ginger Jive</a>                         | Civic Centre    |
| 5, 7, 12, 14, 19, 21, 26, 28 | <a href="#">Zumba Fitness &amp; Shapes Slimming</a> | Civic Centre    |
| 10                           | <a href="#">Carnival Country Fare and Boot Sale</a> | Trowbridge Park |
| 13, 27                       | <a href="#">Blood Donor Sessions</a>                | Civic Centre    |
| 19                           | <a href="#">Carnival Quiz</a>                       | Polish Club     |

All event information is correct as at February 24<sup>th</sup> 2016. All event dates, timings and locations are subject to change.